

Date of meeting: 12 May 2014

Place of meeting: Koror, Palau

**Joint Committee of the Joint Crediting Mechanism  
between the Republic of Palau and Japan  
First Meeting**

**Meeting Report**

**Agenda item 1. Opening**

Mr. Greg Decherong, Planner, Energy Program, Bureau of Public Works, Ministry of Public Infrastructure, Industries and Commerce opened the first meeting of the Joint Committee (JC) of the Joint Crediting Mechanism (JCM) and gave opening remarks.

Mr. Masami Tamura, Director of the Climate Change Division, International Cooperation Bureau, Ministry of Foreign Affairs of Japan gave opening remarks.

Table: Attendance

<b>JC Members from Palauan side</b>	
<b>Mr. Greg DECHERONG</b>	Ministry of Public Infrastructure, Industries and Commerce
Mr. Nyk KLOULUBAK	Ministry of Public Infrastructure, Industries and Commerce
Mr. Brian MELAIREI	Ministry of Public Infrastructure, Industries and Commerce
Mr. Calvin IKESIIL	Ministry of Public Infrastructure, Industries and Commerce
Mr. King SAM	Ministry of Natural Resources, Environment and Tourism
Mr. Darren FRITZ	Ministry of Finance
<b>Mr. Gustav AITARO</b>	Ministry of State
Ms. Charlene MERSAI	Office of the President
<b>Mr. Xavier Erbai MATSUTARO</b>	Office of the President
Mr. Joe AITARO	Office of the President
<b>JC Members from Japanese side</b>	
<b>Mr. Masami TAMURA</b>	Ministry of Foreign Affairs
<b>Mr. Yuji MIZUNO</b>	Ministry of the Environment

<b>Mr. Yuichi YOKOI (alternate)</b>	Ministry of Economy, Trade and Industry
<b>Mr. Takao ANZAWA</b>	Embassy of Japan to the Republic of Palau
<b>Ms. Eriko NAKANISHI</b>	Embassy of Japan to the Republic of Palau

\* The names of members present at the meeting are in bold print above.

## **Agenda item 2. Organizational matters**

### **Agenda item 2.1 Adoption of the agenda**

The JC adopted the agenda of the meeting.

### **Agenda item 2.2 Rules of Procedures for the Joint Committee**

The JC considered the draft “Joint Crediting Mechanism Rules of Procedures for the Joint Committee” and adopted it, as contained in Annex 1 to this meeting report.

### **Agenda item 2.3 Appointment of Co-Chairs**

The Palauan side appointed Mr. Greg Decherong, Planner, Energy Program, Bureau of Public Works, Ministry of Public Infrastructure, Industries, and Commerce and the Japanese side appointed Mr. Masami Tamura, Director of the Climate Change Division, International Cooperation Bureau, Ministry of Foreign Affairs of Japan, to serve as the Co-Chairs of the JC.

### **Agenda item 2.4 Attendance**

The JC gave its consent to attendance of an observer at this JC meeting.

### **Agenda item 2.5 Rules of Implementation for the JCM**

The JC considered the draft “Rules of Implementation for the Joint Crediting Mechanism (JCM)” and adopted it, as contained in Annex 2 to this meeting report.

### **Agenda item 2.6 Establishment of the JC secretariat**

The JC established the JC secretariat. The Japanese side nominated Mitsubishi UFJ Research and Consulting Co., Ltd. for serving as the JC secretariat.

## **Agenda item 3. Rules and guidelines**

### **Agenda item 3.1 JCM Project Cycle Procedures**

The JC considered the draft “Joint Crediting Mechanism Project Cycle Procedure” and ten (10) forms related to the procedure and adopted them, as contained in Annex 3 and Annex 3.1 to 3.10 to this meeting report.

**Agenda item 3.2 JCM Guidelines for Developing Proposed Methodology**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Proposed Methodology” and adopted it, as contained in [Annex 4](#) to this meeting report.

**Agenda item 3.3 JCM Guidelines for Developing Project Design Document and Monitoring Report**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report” and adopted it, as contained in [Annex 5](#) to this meeting report.

**Agenda item 3.4 JCM Guidelines for Designation as a Third-Party Entity**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity” and adopted it, as contained in [Annex 6](#) to this meeting report.

**Agenda item 3.5 JCM Guidelines for Validation and Verification**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Validation and Verification” and adopted it, as contained in [Annex 7](#) to this meeting report.

**Agenda item 3.6 JCM Glossary of Terms**

The JC considered the draft “Joint Crediting Mechanism Glossary of Terms” and adopted it, as contained in [Annex 8](#) to this meeting report.

**Agenda item 4. Other matters**

The Japanese side proposed contact information for development of JCM projects in Palau. The Palauan side decided a main contact person and an alternative contact person, and the JC confirmed the information will be disseminated through websites of relevant Ministries and organizations.

The Japanese side introduced an overview of the JCM registry and website.

The Japanese side also introduced the JCM Model Project in the Republic of Palau and the JCM promotion schemes.

**Agenda item 5. Conclusion of the meeting**

The Co-Chairs gave closing remarks and closed the meeting.

## **Annexes to the report**

- Annex 1 Joint Crediting Mechanism Rules of Procedures for the Joint Committee
- Annex 2 Rules of Implementation for the Joint Crediting Mechanism (JCM)
- Annex 3 Joint Crediting Mechanism Project Cycle Procedure
  - Annex 3.1. JCM Modalities of Communication Statement Form
  - Annex 3.2. JCM Validation Report Form
  - Annex 3.3. JCM Project Registration Request Form
  - Annex 3.4. JCM Verification Report Form
  - Annex 3.5. JCM Credits Issuance Request Form
  - Annex 3.6. JCM Approved Methodology Revision Request Form
  - Annex 3.7. JCM Post-Registration Changes Request Form
  - Annex 3.8. JCM Project Withdrawal Request Form
  - Annex 3.9. JCM Registration Request Withdrawal Form
  - Annex 3.10. JCM Issuance Request Withdrawal Form
- Annex 4 Joint Crediting Mechanism Guidelines for Developing Proposed Methodology
- Annex 5 Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report
- Annex 6 Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity
- Annex 7 Joint Crediting Mechanism Guidelines for Validation and Verification
- Annex 8 Joint Crediting Mechanism Glossary of Terms