

Date of meeting: 19 February 2015

Place of meeting: Mexico City, United Mexican States

**Joint Committee of the Joint Crediting Mechanism
between the United Mexican States and Japan
First Meeting**

Meeting Report

Agenda item 1. Opening

Dr. Rodolfo Lacy Tamayo, Deputy Secretary of Planning and Environmental Policy Secretary, Ministry of Environment and Natural Resources (SEMARNAT), opened the first meeting of the Joint Committee (JC) of the Joint Crediting Mechanism (JCM) and gave opening remarks. S.E. Yoshihiro Seki, Parliamentary Vice-Minister of Economy, Trade and Industry from Japan, S.E. Akira Yamada, ambassador, Embassy of Japan in Mexico, and Mr. Toru Shimizu, Minister, Embassy of Japan in Mexico, gave opening remarks.

Table: Attendance

JC Members from Mexican side	
Mr. Eduardo Olivares	Ministry of Environment and Natural Resources
Mr. Santiago Creuheras	Ministry of Energy
Mr. Daniel Buira	National Institute of Ecology and Climate Change
Mr. Ignacio Navarrete	National Commission for the Efficient Use of Energy
JC Members from Japanese side	
Mr. Toru SHIMIZU	Embassy of Japan in Mexico
Mr. Kota YAMAMOTO	Embassy of Japan in Mexico
Mr. Wataru MATSUMURA	Embassy of Japan in Mexico
Ms. Michiko MAKINO (alternate)	Ministry of Foreign Affairs
Mr. Takeshi NAGASAWA	Ministry of Economy, Trade and Industry
Mr. Naoki. TORII (alternate)	Ministry of the Environment
Mr. Hideki KAWATO	Forestry Agency

* The names of members present at the meeting are in bold print above.

Agenda item 2. Organizational matters

Agenda item 2.1 Adoption of the agenda

The JC adopted the agenda of the meeting.

Agenda item 2.2 Rules of Procedures for the Joint Committee

The JC considered the draft “Joint Crediting Mechanism Rules of Procedures for the Joint Committee” and adopted it, as contained in Annex 1 to this meeting report.

Agenda item 2.3 Appointment of Co-Chairs

The Mexican side introduced Mr. Eduardo Olivares Lechuga, Chief Advisor, SEMARNAT as the Mexican Co-Chair, and the Japanese side introduced Mr. Toru Shimizu, Minister of the Embassy of Japan in Mexico as the Japanese Co-Chair, appointed by Mexican side and Japanese side respectively. The both Co-Chairs jointly serve the JC of the JCM between Mexico and Japan.

Agenda item 2.4 Attendance

The JC gave its consent to attendance of an observer at this JC meeting.

Agenda item 2.5 Rules of Implementation for the JCM

The JC considered the draft “Rules of Implementation for the Joint Crediting Mechanism (JCM)” and adopted it, as contained in Annex 2 to this meeting report.

Agenda item 2.6 Establishment of the JC secretariat

The JC established the JC secretariat. The Japanese side nominated Mitsubishi UFJ Research and Consulting Co., Ltd. for serving as the JC secretariat from the Japanese side. The Mexican side will decide and notify the JC secretariat from the Mexican side.

Agenda item 3. Rules and guidelines

Agenda item 3.1 JCM Project Cycle Procedure

The JC considered the draft “Joint Crediting Mechanism Project Cycle Procedure” and ten (10) forms related to the procedure and adopted them, as contained in Annex 3 and Annex 3.1 to 3.10 to this meeting report.

Agenda item 3.2 JCM Guidelines for Developing Proposed Methodology

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Proposed Methodology” and adopted it, as contained in Annex 4 to this meeting report.

Agenda item 3.3 JCM Guidelines for Developing Project Design Document and Monitoring Report

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report” and adopted it, as contained in [Annex 5](#) to this meeting report.

Agenda item 3.4 JCM Guidelines for Designation as a Third-Party Entity

The JC considered the draft “Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity” and adopted it, as contained in [Annex 6](#) to this meeting report.

Agenda item 3.5 JCM Guidelines for Validation and Verification

The JC considered the draft “Joint Crediting Mechanism Guidelines for Validation and Verification” and adopted it, as contained in [Annex 7](#) to this meeting report.

Agenda item 3.6 JCM Glossary of Terms

The JC considered the draft “Joint Crediting Mechanism Glossary of Terms” and adopted it, as contained in [Annex 8](#) to this meeting report.

Agenda item 4. Other matters

The Japanese side introduced an overview of the JCM registry and website.

The Japanese side also introduced the JCM promotion schemes and the JCM Feasibility Studies in Mexico.

Agenda item 5. Conclusion of the meeting

The Co-Chairs gave closing remarks and closed the meeting.

Annexes to the report

Annex 1 Joint Crediting Mechanism Rules of Procedures for the Joint Committee

Annex 2 Rules of Implementation for the Joint Crediting Mechanism (JCM)

Annex 3 Joint Crediting Mechanism Project Cycle Procedure

Annex 3.1. JCM Modalities of Communication Statement Form

Annex 3.2. JCM Validation Report Form

Annex 3.3. JCM Project Registration Request Form

Annex 3.4. JCM Verification Report Form

Annex 3.5. JCM Credits Issuance Request Form

- Annex 3.6. JCM Approved Methodology Revision Request Form
- Annex 3.7. JCM Post-Registration Changes Request Form
- Annex 3.8. JCM Project Withdrawal Request Form
- Annex 3.9. JCM Registration Request Withdrawal Form
- Annex 3.10. JCM Issuance Request Withdrawal Form
- Annex 4 Joint Crediting Mechanism Guidelines for Developing Proposed Methodology
- Annex 5 Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report
- Annex 6 Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity
- Annex 7 Joint Crediting Mechanism Guidelines for Validation and Verification
- Annex 8 Joint Crediting Mechanism Glossary of Terms