

Date of meeting: 17 February 2014

Place of meeting: Tokyo, Japan

**Joint Committee of the Joint Crediting Mechanism
between Viet Nam and Japan
Second Meeting**

Meeting Report

Organizational matters

Opening remarks

The acting Co-Chair from the Japanese side, Mr. Masami Tamura, Director of the Climate Change Division, International Cooperation Bureau, Ministry of Foreign Affairs of Japan and the Co-Chair from the Vietnamese side, Dr. Tran Hong Ha, Vice Minister of the Ministry of Natural Resources and Environment of Viet Nam, gave opening remarks.

Introduction of meeting' objectives, agenda and participants

The Joint Committee (JC) of the Joint Crediting Mechanism (JCM) adopted the agenda of the meeting. The JC members, other representatives and observers from the Vietnamese side and the Japanese side introduced themselves. The JC approved attendance of observers at this JC meeting.

Table: Attendance

| JC Members from Vietnamese side | |
|----------------------------------------|-----------------------------------------------|
| Mr. Tran Hong HA | Ministry of Natural Resources and Environment |
| Ms. Tran Thi Minh HA | Ministry of Natural Resources and Environment |
| Mr. Pham Van TAN | Ministry of Natural Resources and Environment |
| Mr. Nguyen Khac HIEU | Ministry of Natural Resources and Environment |
| Mr. Nguyen Tuan ANH | Ministry of Planning and Investment |
| Mr. Tran Anh DUONG | Ministry of Transport |
| Mr. Nguyen Huy HOAN | Ministry of Industry and Trade |
| Mr. Le Van CHINH (alternate) | Ministry of Science and Technology |
| Ms. Dang Cong KHOI | Ministry of Finance |
| Mr. Pham Quoc HUNG (alternate) | Ministry of Agriculture and Rural Development |
| JC Members from Japanese side | |
| Mr. Hideo SUZUKI | Embassy of Japan in Viet Nam |

| | |
|-----------------------------------------|-----------------------------------------|
| Mr. Masami TAMURA | Ministry of Foreign Affairs |
| Mr. Takeshi NAGASAWA | Ministry of Economy, Trade and Industry |
| Mr. Yuji MIZUNO | Ministry of the Environment |
| Mr. Satoshi AKAHORI | Forestry Agency |
| Ms. Chiaki MATSUMOTO (alternate) | Ministry of Foreign Affairs |

* The names of members present at the meeting are in bold print above.

Rules and guidelines

The JC discussed the draft rules and guidelines and adopted them, as contained in Annex 1 to Annex 6 to this meeting report, which are to be followed as the rules and guidelines for the pilot phase of the JCM implementation between Vietnamese side and Japanese side.

Discussion on the potential projects in the pilot phase of the JCM

The JC took note of the candidate JCM projects to be developed in the pilot phase including, inter alia:

“Integrated Energy Efficiency Improvement at Beer Factories”

“Energy Efficient NH₃ Heat Pumps to Marine Products Processing Industry”

“Low Carbon Hotel-a New Energy Management System for Vietnam (V-BEMS)”

“Promotion of green hospitals by improving efficiency / environment in national hospitals in Vietnam”

Discussion on operation of and supports for Joint Committee and Secretariat on both sides

The JC discussed capacity building needs for the JC members, relevant ministries and secretariat from the Vietnamese side and information sharing of projects between both sides.

Other matters

The JC discussed ways to disseminate and share knowledge and information on the JCM not only between the Vietnamese side and the Japanese side but also among JCM partner countries and in the international arena.

The Japanese side explained the JCM registry and the JCM website.

The JC noted the next JC meeting may be held in April or May at the earliest in Hanoi, Vietnam.

Conclusion of the meeting

The Co-Chairs gave closing remarks and closed the meeting.

Annexes to the report

Annex 1 Joint Crediting Mechanism Project Cycle Procedure

Annex 1.1. JCM Modalities of Communication Statement Form

Annex 1.2. JCM Validation Report Form

Annex 1.3. JCM Project Registration Request Form

Annex 1.4. JCM Verification Report Form

Annex 1.5. JCM Credits Issuance Request Form

Annex 1.6. JCM Approved Methodology Revision Request Form

Annex 1.7. JCM Post-Registration Changes Request Form

Annex 1.8. JCM Project Withdrawal Request Form

Annex 1.9. JCM Registration Request Withdrawal Form

Annex 1.10. JCM Issuance Request Withdrawal Form

Annex 2 Joint Crediting Mechanism Guidelines for Developing Proposed Methodology

Annex 3 Joint Crediting Mechanism Guidelines for Developing Project Design Document
and Monitoring Report

Annex 4 Joint Crediting Mechanism Guidelines for Designation of a Third-Party Entity

Annex 5 Joint Crediting Mechanism Guidelines for Validation and Verification

Annex 6 Joint Crediting Mechanism Glossary of Terms