

Date of meeting: 19 February 2015

Place of meeting: Mexico City, United Mexican States

**Joint Committee of the Joint Crediting Mechanism  
between the United Mexican States and Japan  
First Meeting**

**Meeting Report**

**Agenda item 1. Opening**

Dr. Rodolfo Lacy Tamayo, Deputy Secretary of Planning and Environmental Policy Secretary, Ministry of Environment and Natural Resources (SEMARNAT), opened the first meeting of the Joint Committee (JC) of the Joint Crediting Mechanism (JCM) and gave opening remarks. S.E. Yoshihiro Seki, Parliamentary Vice-Minister of Economy, Trade and Industry from Japan, S.E. Akira Yamada, ambassador, Embassy of Japan in Mexico, and Mr. Toru Shimizu, Minister, Embassy of Japan in Mexico, gave opening remarks.

Table: Attendance

<b>JC Members from Mexican side</b>	
<b>Mr. Eduardo Olivares</b>	Ministry of Environment and Natural Resources
<b>Mr. Santiago Creuheras</b>	Ministry of Energy
<b>Mr. Daniel Buira</b>	National Institute of Ecology and Climate Change
<b>Mr. Ignacio Navarrete</b>	National Commission for the Efficient Use of Energy
<b>JC Members from Japanese side</b>	
<b>Mr. Toru SHIMIZU</b>	Embassy of Japan in Mexico
Mr. Kota YAMAMOTO	Embassy of Japan in Mexico
Mr. Wataru MATSUMURA	Embassy of Japan in Mexico
<b>Ms. Michiko MAKINO (alternate)</b>	Ministry of Foreign Affairs
<b>Mr. Takeshi NAGASAWA</b>	Ministry of Economy, Trade and Industry
<b>Mr. Naoki. TORII (alternate)</b>	Ministry of the Environment
Mr. Hideki KAWATO	Forestry Agency

\* The names of members present at the meeting are in bold print above.

## **Agenda item 2. Organizational matters**

### **Agenda item 2.1 Adoption of the agenda**

The JC adopted the agenda of the meeting.

### **Agenda item 2.2 Rules of Procedures for the Joint Committee**

The JC considered the draft “Joint Crediting Mechanism Rules of Procedures for the Joint Committee” and adopted it, as contained in Annex 1 to this meeting report.

### **Agenda item 2.3 Appointment of Co-Chairs**

The Mexican side introduced Mr. Eduardo Olivares Lechuga, Chief Advisor, SEMARNAT as the Mexican Co-Chair, and the Japanese side introduced Mr. Toru Shimizu, Minister of the Embassy of Japan in Mexico as the Japanese Co-Chair, appointed by Mexican side and Japanese side respectively. The both Co-Chairs jointly serve the JC of the JCM between Mexico and Japan.

### **Agenda item 2.4 Attendance**

The JC gave its consent to attendance of an observer at this JC meeting.

### **Agenda item 2.5 Rules of Implementation for the JCM**

The JC considered the draft “Rules of Implementation for the Joint Crediting Mechanism (JCM)” and adopted it, as contained in Annex 2 to this meeting report.

### **Agenda item 2.6 Establishment of the JC secretariat**

The JC established the JC secretariat. The Japanese side nominated Mitsubishi UFJ Research and Consulting Co., Ltd. for serving as the JC secretariat from the Japanese side. The Mexican side will decide and notify the JC secretariat from the Mexican side.

## **Agenda item 3. Rules and guidelines**

### **Agenda item 3.1 JCM Project Cycle Procedure**

The JC considered the draft “Joint Crediting Mechanism Project Cycle Procedure” and ten (10) forms related to the procedure and adopted them, as contained in Annex 3 and Annex 3.1 to 3.10 to this meeting report.

### **Agenda item 3.2 JCM Guidelines for Developing Proposed Methodology**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Proposed Methodology” and adopted it, as contained in Annex 4 to this meeting report.

**Agenda item 3.3 JCM Guidelines for Developing Project Design Document and Monitoring Report**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report” and adopted it, as contained in [Annex 5](#) to this meeting report.

**Agenda item 3.4 JCM Guidelines for Designation as a Third-Party Entity**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity” and adopted it, as contained in [Annex 6](#) to this meeting report.

**Agenda item 3.5 JCM Guidelines for Validation and Verification**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Validation and Verification” and adopted it, as contained in [Annex 7](#) to this meeting report.

**Agenda item 3.6 JCM Glossary of Terms**

The JC considered the draft “Joint Crediting Mechanism Glossary of Terms” and adopted it, as contained in [Annex 8](#) to this meeting report.

**Agenda item 4. Other matters**

The Japanese side introduced an overview of the JCM registry and website.

The Japanese side also introduced the JCM promotion schemes and the JCM Feasibility Studies in Mexico.

**Agenda item 5. Conclusion of the meeting**

The Co-Chairs gave closing remarks and closed the meeting.

**Annexes to the report**

Annex 1 Joint Crediting Mechanism Rules of Procedures for the Joint Committee

Annex 2 Rules of Implementation for the Joint Crediting Mechanism (JCM)

Annex 3 Joint Crediting Mechanism Project Cycle Procedure

Annex 3.1. JCM Modalities of Communication Statement Form

Annex 3.2. JCM Validation Report Form

Annex 3.3. JCM Project Registration Request Form

Annex 3.4. JCM Verification Report Form

Annex 3.5. JCM Credits Issuance Request Form

- Annex 3.6. JCM Approved Methodology Revision Request Form
- Annex 3.7. JCM Post-Registration Changes Request Form
- Annex 3.8. JCM Project Withdrawal Request Form
- Annex 3.9. JCM Registration Request Withdrawal Form
- Annex 3.10. JCM Issuance Request Withdrawal Form
- Annex 4 Joint Crediting Mechanism Guidelines for Developing Proposed Methodology
- Annex 5 Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report
- Annex 6 Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity
- Annex 7 Joint Crediting Mechanism Guidelines for Validation and Verification
- Annex 8 Joint Crediting Mechanism Glossary of Terms