

Date of meeting: 23 January 2024

Place of meeting: Tbilisi, Georgia and online

**Joint Committee of the Joint Crediting Mechanism
between Georgia and Japan
First Meeting**

Meeting Report

Agenda item 1. Opening

Ms. Nino Tkhilava, Head of Environment and Climate Change Department, Ministry of Environmental Protection and Agriculture, opened the first meeting of the Joint Committee (JC) of the Joint Crediting Mechanism (JCM) and gave opening remarks.

Mr. Suzuki Toshiyuki, Counselor, Embassy of Japan in Georgia, gave opening remarks.

Table: Attendance

JC Members from Georgian side	
Ms. Nino Tandilashvili	Ministry of Environmental Protection and Agriculture
Ms. Nino Tkhilava	Ministry of Environmental Protection and Agriculture
Mr. Shota Gunia	Ministry of Finance
Ms. Nino Purtskhvanidze	Ministry of Regional Development and Infrastructure
Mr. Omar Tsereteli	Ministry of Economy and Sustainable Development
Observers from Georgian side	
Mr. Noe Megrelishvili	Ministry of Environmental Protection and Agriculture
Mr. Kakha Lomashvili	Ministry of Environmental Protection and Agriculture
Ms. Tekle Gurgenzidze	Ministry of Environmental Protection and Agriculture
Mr. Buba Bagdavdze	Ministry of Environmental Protection and Agriculture
Ms. Irma Melikishvili	NDC Partnership
Mr. Kakhaber Mdivani	The Regional Environmental Centre for the Caucasus
Ms. Eka Miqadze	United Nations Development Programme
JC Members from Japanese side	
Mr. SUZUKI Toshiyuki	Embassy of Japan in Georgia
<i>Dr. MIZUNO Yuji (alternate)</i>	Ministry of Foreign Affairs
<i>Mr. KIMURA Norihiro</i>	Ministry of Economy, Trade and Industry
Ms. UGA Maiko (alternate)	Ministry of the Environment
Mr. IWATARE Otaro	Embassy of Japan in Georgia

Observers from Japanese side	
Mr. KINAME Kohei	Ministry of the Environment
<i>Mr. SATO Tomonobu</i>	Ministry of Foreign Affairs
<i>Mr. KOIZUMI Naoki</i>	Ministry of Foreign Affairs
<i>Mr. MIZUNO Kohei</i>	Ministry of Economy, Trade and Industry
<i>Ms. CHIKAZAWA Rina</i>	Ministry of Economy, Trade and Industry
<i>Mr. MURAYAMA Takahiro</i>	Asian Development Bank
<i>Mr. WATANABE Yukinori</i>	Asian Development Bank

* The names of the members present at the meeting in person are in bold print; those present virtually are in italics.

Agenda item 1.1 Brief presentation of JCM

The Japanese side explained the overview of the JCM.

Agenda item 1.2 Rules of Procedures for the Joint Committee

The JC considered the draft “Joint Crediting Mechanism Rules of Procedures for the Joint Committee” including the draft “Conflict of Interest Declaration Form” and adopted them as contained in Annexes 1 and 1.1 to this meeting report.

Agenda item 2. Organizational matters

Agenda item 2.1 Appointment of Co-Chairs

The Georgian side appointed Ms. Nino Tkhilava as the Georgian Co-Chair, and the Japanese side appointed Mr. Suzuki Toshiyuki as the Japanese Co-Chair. The Co-Chairs jointly serve the JC of the JCM between Georgia and Japan.

Agenda item 2.2 Attendance

The JC consented to the participation of the attendees who were other than governmental officials at this JC meeting based on confirmation of the Conflict of Interest Declaration Forms submitted by the attendees.

Agenda item 2.3 Establishment of the JC secretariat

The JC established the JC secretariat. The Japanese side nominated Mitsubishi UFJ Research and Consulting Co., Ltd. to serve as the JC secretariat from the Japanese side. The Georgian side nominated the Climate Change Division, Ministry of Environmental Protection and Agriculture, to serve as the JC secretariat from the Georgian side.

Agenda item 2.4 Adoption of the agenda

The JC adopted the agenda of the meeting.

Agenda item 3. Rules and guidelines

The JC considered the draft version of the following documents and adopted them as contained in the annexes to this meeting report:

- Rules of Implementation for the Joint Crediting Mechanism (JCM) ([Annex 2](#));
- Joint Crediting Mechanism Project Cycle Procedure and 15 forms related to the procedure ([Annex 3 and Annexes 3.1 to 3.15](#));
- Joint Crediting Mechanism Guidelines for Developing Proposed Methodology ([Annex 4](#));
- Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report ([Annex 5](#));
- Joint Crediting Mechanism Guidelines for Developing Sustainable Development Implementation Plan and Report ([Annex 6](#));
- Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity ([Annex 7](#));
- Joint Crediting Mechanism Guidelines for Validation and Verification ([Annex 8](#));
- Common Specifications of the JCM Registry ([Annex 9](#));
- Joint Crediting Mechanism Glossary of Terms ([Annex 10](#)).

Agenda item 4. Japan's support for the JCM partner countries

The Japanese side explained the financing programmes for the JCM (the JCM model projects, Japan Fund for the Joint Crediting Mechanism managed by the Asian Development Bank (ADB), the JCM F-gas recovery and destruction model projects), the project development and outreach activities. The Japanese side also explained the JCM promotion scheme, the JCM feasibility study, and the JCM demonstration projects.

Agenda item 5. Other matters

The Japanese side explained the institutional arrangements for the Article 6 implementation in Japan. The Georgian side shared the status of its institutional arrangements.

Agenda item 6. Conclusion of the meeting

The Co-Chairs gave closing remarks and closed the meeting.

Annexes to the report

- Annex 1 Joint Crediting Mechanism Rules of Procedures for the Joint Committee
 - Annex 1.1 Conflict of Interest Declaration Form
- Annex 2 Rules of Implementation for the Joint Crediting Mechanism (JCM)
- Annex 3 Joint Crediting Mechanism Project Cycle Procedure
 - Annex 3.1 Project Idea Note for JCM Project
 - Annex 3.2 JCM Modalities of Communication Statement Form
 - Annex 3.3 JCM Assessment of Reference Emissions Request Form
 - Annex 3.4 JCM Validation Report Form
 - Annex 3.5 JCM Percentage of Credit Allocation Form
 - Annex 3.6 JCM Project Registration Request Form
 - Annex 3.7 JCM Project Implementation Report Form
 - Annex 3.8 JCM Verification Report Form
 - Annex 3.9 JCM Credits Issuance Request Form
 - Annex 3.10 JCM Renewal of Crediting Period Request Form
 - Annex 3.11 JCM Approved Methodology Revision Request Form
 - Annex 3.12 JCM Post-Registration Changes Request Form
 - Annex 3.13 JCM Project Withdrawal Request Form
 - Annex 3.14 JCM Registration Request Withdrawal Form
 - Annex 3.15 JCM Issuance Request Withdrawal Form
- Annex 4 Joint Crediting Mechanism Guidelines for Developing Proposed Methodology
- Annex 5 Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report
- Annex 6 Joint Crediting Mechanism Guidelines for Developing Sustainable Development Implementation Plan and Report
- Annex 7 Joint Crediting Mechanism Guidelines for Designation as a Third-Party Entity
- Annex 8 Joint Crediting Mechanism Guidelines for Validation and Verification
- Annex 9 Common Specifications of the JCM Registry
- Annex 10 Joint Crediting Mechanism Glossary of Terms

Table: Attendees who submitted the Conflict of Interest Declaration Form

Attendees from Georgian side	
Ms. Irma Melikishvili	NDC Partnership
Mr. Kakhaber Mdivani	The Regional Environmental Centre for the Caucasus
Ms. Eka Miqadze	United Nations Development Programme
Attendees from Japanese side	
<i>Mr. MURAYAMA Takahiro</i>	Asian Development Bank
<i>Mr. WATANABE Yukinori</i>	Asian Development Bank
Mr. HEMMI Tatsushi (Secretariat)	Mitsubishi UFJ Research and Consulting Co., Ltd.
Ms. YAMAGUCHI Kazuko (Secretariat)	Mitsubishi UFJ Research and Consulting Co., Ltd.
Mr. YAMASAKI Soshi (Secretariat)	Mitsubishi UFJ Research and Consulting Co., Ltd.

* The names of the members present at the meeting in person are in bold print; those present virtually are in italics.