

Date of meeting: 16 and 17 October 2013

Place of meeting: Jakarta, Indonesia

**Joint Committee of the Joint Crediting Mechanism  
between Indonesia and Japan  
First Meeting**

**Meeting Report**

**Agenda item 1. Opening**

Mr. Agus Purnomo, Head of the Secretariat of the National Council on Climate Change/President's Special Staff for Climate Change opened the first meeting of the Joint Committee (JC) of the Joint Crediting Mechanism (JCM) and gave opening remarks.

Mr. Ushio, Minister for Economic Affairs and Development, Embassy of Japan in Indonesia gave opening remarks.

Table: Attendance

<b>JC Members from Indonesian side</b>	
<b>Act. Assistant Deputy Minister for Multilateral Economic Cooperation and Financing</b>	Coordinating Ministry for Economic Affairs
Director for East Asian and Pacific Affairs	Ministry of Foreign Affairs
<b>Assistant Deputy Minister for Mitigation and Atmospheric Function Preservation</b>	Ministry of Environment
Head of Research and Development Center for Climate Change and Policy	Ministry of Forestry
<b>Director of Energy Conservation</b>	Ministry of Energy and Mineral Resources
Head of Policy Center for Climate Change and Financing and Multilateral	Ministry of Finance
Head of Centre for Green Industry and the Environment	Ministry of Industry
Head of Indonesian Center for Agricultural Land Resources Research and Development	Ministry of Agriculture
<b>Coordinator of Carbon Trade Mechanism Division</b>	National Council on Climate Change

<b>JC Members from Japanese side</b>	
<b>Mr. Shigeru USHIO</b>	Embassy of Japan in Indonesia
<b>Mr. Atsushi SAITO</b>	Embassy of Japan in Indonesia
<b>Mr. Ryutaro NISHIMORI (alternate)</b>	Ministry of Foreign Affairs
<b>Mr. Koji HACHIYAMA</b>	Ministry of Economy, Trade and Industry
<b>Mr. Yuji MIZUNO</b>	Ministry of the Environment
<b>Mr. So KAWAHARA (alternate)</b>	Forestry Agency
<b>Mr. Yusuke HIBINO</b>	Embassy of Japan in Indonesia

\* The names of members present at the meeting are in bold print above.

## **Agenda item 2. Organizational matters**

### **Agenda item 2.1 Adoption of the agenda**

The JC adopted the agenda of the meeting.

### **Agenda item 2.2 Rules of Procedures for the Joint Committee**

The JC considered the draft “Joint Crediting Mechanism Rules of Procedures for the Joint Committee” and adopted it, as contained in Annex 1 to this meeting report.

### **Agenda item 2.3 Appointment of Co-Chairs**

The Indonesian side appointed Mr. Manansang and the Japanese side appointed Mr. Ushio to serve as the Co-Chairs of the JC.

### **Agenda item 2.4 Attendance**

The JC gave its consent to attendance of observers at this JC meeting and the Co-Chairs introduced the observers.

### **Agenda item 2.5 Rules of Implementation for the JCM**

The JC considered the draft “Rules of Implementation for the Joint Crediting Mechanism (JCM)” and adopted it, as contained in Annex 2 to this meeting report.

### **Agenda item 2.6 Establishment of the JCM secretariat**

Each side establishes its respective secretariat and both secretariats jointly serve as the JCM secretariat.

### **Agenda item 3. Rules and guidelines**

#### **Agenda item 3.1 JCM Project Cycle Procedures**

The JC considered the draft “Joint Crediting Mechanism Project Cycle Procedure” and ten (10) forms related to the procedure and adopted them, as contained in [Annex 3 and Annex 3.1 to 3.10](#) to this meeting report.

#### **Agenda item 3.2 JCM Guidelines for Developing Proposed Methodology**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Proposed Methodology” and adopted it, as contained in [Annex 4](#) to this meeting report.

#### **Agenda item 3.3 JCM Guidelines for Developing Project Design Document and Monitoring Report**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report” and adopted it, as contained in [Annex 5](#) to this meeting report.

#### **Agenda item 3.4 JCM Guidelines for Designation of a Third-Party Entity**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Designation of a Third-Party Entity” and adopted it, as contained in [Annex 6](#) to this meeting report.

#### **Agenda item 3.5 JCM Guidelines for Validation and Verification**

The JC considered the draft “Joint Crediting Mechanism Guidelines for Validation and Verification” and adopted it, as contained in [Annex 7](#) to this meeting report.

#### **Agenda item 3.6 JCM Glossary of Terms**

The JC considered the draft “Joint Crediting Mechanism Glossary of Terms” and adopted it, as contained in [Annex 8](#) to this meeting report.

### **Agenda item 4. Others**

The Japanese side introduced the JCM promotion schemes being conducted in Indonesia.

#### **Agenda item 4.1 Indonesian View on JCM Project: Procedure for Project Proposal from Indonesia side**

The Indonesian side introduced its idea on the procedure for project proposal.

**Agenda item 4.2 JCM capacity building requirements**

The Indonesian side introduced requirements for JCM capacity building.

**Agenda item 4.3 Next steps and work plan for next fiscal year**

Both sides discussed next steps and the work plan for the next fiscal year, including notification and information sharing within the JCM secretariat on potential projects, involvement of Indonesian auditors in validation and/or verification, projects initiated by Indonesian project participants and capacity building for the JCM.

**Agenda item 5. Conclusion of the meeting**

The Co-Chairs gave closing remarks and closed the meeting.

**Annexes to the report**

Annex 1 Joint Crediting Mechanism Rules of Procedures for the Joint Committee

Annex 2 Rules of Implementation for the Joint Crediting Mechanism (JCM)

Annex 3 Joint Crediting Mechanism Project Cycle Procedure

Annex 3.1. JCM Modalities of Communication Statement Form

Annex 3.2. JCM Validation Report Form

Annex 3.3. JCM Project Registration Request Form

Annex 3.4. JCM Verification Report Form

Annex 3.5. JCM Credits Issuance Request Form

Annex 3.6. JCM Approved Methodology Revision Request Form

Annex 3.7. JCM Post-Registration Changes Request Form

Annex 3.8. JCM Project Withdrawal Request Form

Annex 3.9. JCM Registration Request Withdrawal Form

Annex 3.10. JCM Issuance Request Withdrawal Form

Annex 4 Joint Crediting Mechanism Guidelines for Developing Proposed Methodology

Annex 5 Joint Crediting Mechanism Guidelines for Developing Project Design Document and Monitoring Report

Annex 6 Joint Crediting Mechanism Guidelines for Designation of a Third-Party Entity

Annex 7 Joint Crediting Mechanism Guidelines for Validation and Verification

Annex 8 Joint Crediting Mechanism Glossary of Terms