

Date of meeting: 14 January 2014

Place of meeting: Tokyo, Japan

**Joint Committee of the Bilateral Offset Credit Mechanism
between Bangladesh and Japan
Second Meeting**

Summary Report

Agenda item 1. Opening

Mr. Tamura, Director of the Climate Change Division, International Cooperation Bureau, Ministry of Foreign Affairs of Japan opened the second meeting of the Joint Committee (JC) of the Bilateral Offset Credit Mechanism (BOCM), and gave opening remarks.

Dr. Nurul Quadir, Joint Secretary, Ministry of Environment and Forests of Bangladesh gave opening remarks.

Table: Attendance

| JC Members from Bangladeshi side | |
|---|---|
| Mr. Aparup Chowdhury | Ministry of Environment and Forests |
| Mr. Alamgir Mohammed Monsurul Alam | Ministry of Environment and Forests |
| Mr. Mohammad. Alauddin | Ministry of Power, Energy and Mineral Resources |
| Dr. Serajur Rahman Khan | Ministry of Power, Energy and Mineral Resources |
| Mr. Md. Robiul Islam | Ministry of Foreign Affairs |
| Mr. Mahbubur Rahman | Ministry of Finance |
| Mr. Shafiquzzaman | Ministry of Planning |
| Dr. Ijaz Hossain | Bangladesh University of Engineering & Technology |
| Mr. Md Ziaul Haque | Ministry of Environment and Forests |
| Dr. Nurul Quadir | Ministry of Environment and Forests |
| JC Members from Japanese side | |
| Mr. Masami TAMURA | Ministry of Foreign Affairs |
| Mr. Takeshi NAGASAWA | Ministry of Economy, Trade and Industry |
| Dr. Yuji MIZUNO | Ministry of the Environment |
| Mr. Ryutaro NISHIMORI (alternate) | Embassy of Japan in Bangladesh |

* The names of members present at the meeting are in bold print above.

Agenda item 2. Organizational matters

Agenda item 2.1 Adoption of the agenda

The JC adopted the agenda of the meeting.

Agenda item 2.2 Attendance

The JC approved attendance of observers at this JC meeting and the Co-Chairs introduced the observers.

Agenda item 3. Rules and guidelines

Agenda item 3.1 BOCM Project Cycle Procedure

The JC considered the draft revised “Bilateral Offset Credit Mechanism Project Cycle Procedure” and ten (10) forms related to the procedure and requested the secretariat to prepare the further draft for the consideration of adoption by the JC through electronic means.

Agenda item 3.2 BOCM Guidelines for Designation as a Third-Party Entity

The JC considered the draft “Bilateral Offset Credit Mechanism Guidelines for Designation as a Third-Party Entity” and adopted it, as contained in [Annex 1](#) to this summary report.

Agenda item 3.3 BOCM Guidelines for Validation and Verification

The JC considered the draft “Bilateral Offset Credit Mechanism Guidelines for Validation and Verification” and adopted it, as contained in [Annex 2](#) to this summary report.

Agenda item 3.4 BOCM Glossary of Terms

The JC considered the draft “Bilateral Offset Credit Mechanism Glossary of Terms” and adopted it, as contained in [Annex 3](#) to this summary report.

Agenda item 4. Other matters

No issue was raised.

Agenda item 5. Conclusion of the meeting

The Co-Chairs gave closing remarks and closed the meeting.

Annexes to the report

Annex 1 Bilateral Offset Credit Mechanism Guidelines for Designation as a Third-Party Entity (version 01.0)

Annex 2 Bilateral Offset Credit Mechanism Guidelines for Validation and Verification

(version 01.0)

Annex 3 Bilateral Offset Credit Mechanism Glossary of Terms (version 01.0)